

December 9, 1970

Mr. Curtiss E. Frank, President
Council for Financial Aid to Education
6 East 45th Street
New York, New York 10017

Dear Mr. Frank:

As per your request, we are pleased to submit completed report of voluntary support which the College of the Sacred Heart received during the period July 1, 1969 thru June 30, 1970.

We very much appreciate the opportunity to participate in this survey and wish to convey our gratitude for this service.

Cordially,

Sister Socorro Juliá
Dean of Administration

Enclosure

SJ/avm

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF EDUCATION
Washington, D.C. 20202

GRANT AWARD, FY 1970

College Library Resources Program

Title II-A, Higher Education Act of 1965, P.L. 89-329, as amended

NAME AND ADDRESS OF INSTITUTION		GRANT NO. OEG-0-70-7019 (314)	
COLLEGE OF THE SACRED HEART Box 12383 Loiza Station Santurce, Puerto Rico 00914		PPB 13113441	
		GRANT PERIOD (Month, day, and year)	
		FROM April 30, 1970	THROUGH June 30, 1971
		VENDOR NO. 003937	DOC. REF. 328
CHECK MADE PAYABLE TO: SAME		APPROPRIATION NO. 7500212	OBJECT CLASS. 41.21
BASIC GRANT	CAN 02410535	\$ 2,500	SCHEDULE OF PAYMENTS: One payment will be made, and will be scheduled in August 1970.
SUPPLEMENTAL GRANT	CAN 02410536	156	
TOTAL AMOUNT OF GRANT		\$ 2,656	

REPORTING REQUIREMENT

Two copies of "Annual Program and Expenditure Report" must be submitted by August 30, 1971.

It is understood and agreed by and between the applicant and the United States Commissioner of Education, Department of Health, Education, and Welfare, that this grant under the Higher Education Act of 1965, Title II, Part A (P.L. 89-329, as amended) is being made in reliance upon the representations made and assurances given by the applicant in the fiscal year 1970 Application for grants under the College Library Resources Program and is subject to the provisions of the Regulations for the College Library Resources Program, Title II, Part A, Sections 202, 203, and 204 of the Higher Education Act of 1965, P.L. 89-329, as amended, and the Instructions for Preparation and Submission of Applications, issued by the Office of Education of the Department of Health, Education, and Welfare, which are incorporated herein by reference and made a part hereof.

If the Commissioner finds that any representation made by the applicant in connection with this application is incomplete or incorrect in any material respect, or that the applicant has for any reason failed to comply with any of the conditions upon which the grant is made, or that the funds are not used for the purpose for which the grant is made, the Commissioner reserves the right to take such action as he deems necessary and appropriate to protect the interest of the United States.

It is understood that the Grantee in submitting its application, has agreed to accept the terms and conditions of the Grant Award as set forth in the documents described above. If not acceptable, the Grantee must so notify the Office of Education in writing within ten (10) days after the date of approval of the Grant indicated below.

APPROVED

UNITED STATES COMMISSIONER OF EDUCATION
BY Ray M. Gray
DIRECTOR, DIVISION OF LIBRARY PROGRAMS
BUREAU OF LIBRARIES AND EDUCATIONAL
TECHNOLOGY

DATE
April 30, 1970



MAYO 11 1970

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF EDUCATION
WASHINGTON, D.C. 20202
April 30, 1970

TO: PRESIDENTS OF INSTITUTIONS OF HIGHER EDUCATION

We are pleased to enclose a Grant Award made pursuant to your application for the fiscal year 1970 College Library Resources Program authorized by Title II-A of the Higher Education Act of 1965, P.L. 89-329, as amended.

Under the terms of the Act, grants may be used only for the acquisition of higher education library materials. Institutions are not eligible for funds under this program if their programs are specifically for the education of students to prepare them (1) to become ministers of religion; (2) to enter upon some other religious vocation; or (3) to teach theological subjects.

Owing to a substantial reduction in the funds made available for Title II-A, no special purpose grants are being supported in fiscal year 1970 and basic grants are being supported at a maximum level of \$2,500 for each institution.

In order to be eligible for a supplemental grant, institutions must be awarded a basic grant in excess of \$1500. Applications for supplemental grants were approved on the basis of the announced criteria and point system, the full-time equivalent student enrollment and total funds available. Because requests for supplemental grants exceeded funds available, such grants to eligible applicants were reduced proportionately.

Applications from institutions or branches for basic grants which did not report institutional matching funds sufficient to qualify them for the total amount requested, were approved for an amount they were eligible to receive.

Grant funds awarded to your institution are available for expenditure or commitment through June 30, 1971, provided this is not contrary to the fiscal policies of your institution.

In accordance with Section 208 of the Act, each institution of higher education which receives a grant shall periodically inform the State agency (if any) concerned with the educational activities of all institutions of higher education in the State in which such institution is located, of its activities under Title II, Part A, of the Act.

If your institution does not accept this award, the Division of Library Programs, Bureau of Libraries and Educational Technology, U.S. Office of Education, Washington, D.C. 20202 must be notified in writing within ten days. The Grant Award should be enclosed with this letter and filed with your official grant records.

For further information, contact: Frank A. Stevens, Chief, Library Training and Resources Branch - Phone: 202 - 963-7496.

Sincerely yours,

Don Davies (HL)

Don Davies

Acting Associate Commissioner for
Libraries and Educational Technology

College
Library
Resources
Program

May 14, 1970

Mr. Don Davies
Acting Associate Commissioner
for Libraries and Educational Technology
Division of Library Programs
Department of Health, Education,
and Welfare
Office of Education
Washington, D. C. 20202

Re: Grant Award, FY 1970
Grant No. OEG-0-70-7019 (314)
Title II-A, Higher Ed. Act of 1965

Dear Mr. Davies:

Thanks very much for informing us that the sum of \$2,656 has been allocated for our use in the operation of the Grant Award described above.

We sincerely appreciate all the effort exerted in obtaining this award and thank you for the efficiency which characterizes your administration.

Very truly yours,

Sister M. M. Carbonell
President

MMC/avm

cc: Sister S. Juliá - Treasurer
Mrs. R.A. Rubiano, Development Officer

SURVEY OF VOLUNTARY SUPPORT OF EDUCATION, 1969-1970

CONDUCTED JOINTLY by the COUNCIL FOR FINANCIAL AID TO EDUCATION, the AMERICAN ALUMNI COUNCIL and the NATIONAL ASSOCIATION OF INDEPENDENT SCHOOLS

With the Co-operation of —
 American Association of Junior Colleges, American Association of State Colleges and Universities, American College Public Relations Association, Association of American Colleges, Association of American Universities, The Independent College Funds of America, The National Catholic Educational Association, National Association of State Universities and Land-Grant Colleges

BEFORE FILLING OUT PARTS II AND III, PLEASE READ THESE

INSTRUCTIONS

1. Please include as voluntary support to your institution and/or its foundation —
 - actual cash received and recorded in the form of contributions, gifts and grants
 - additions to endowment made during the year, but not income from these additions or from any previously established endowment
 - securities, real estate, property or other non-cash gifts, to be evaluated at the sum at which such support is carried on your books, not the cash income therefrom
 - book value of annuity trusts and unitrusts, life income contracts, and other deferred giving arrangements entered into during the year
 - cash value of life insurance contracts
 - cash payments returned as contributions from salaried staff
2. Please exclude from voluntary support
 - pledges of financial support from any source made but unpaid during the fiscal year
 - unpaid balances, at close of the fiscal year, on all commitments
 - income from trusts, endowments, stock-holdings and other income-bearing property held by your institution
 - contributed services of clergy and religious (See Part IV, Line C.)
 - government support (federal, state, local) for any purpose (research, buildings or facilities, student financial aid, etc.); to be reported in PART IV, 2, a, b, and c
3. Please round figures to the nearest dollar; omit cents. Make all totals complete both in the horizontal and the vertical columns, and verify to see that they "check out."

NOW, GO ON TO PARTS II & III, OVER



PART IV — TOTAL CURRENT-FUNDS INCOME FOR EDUCATIONAL & GENERAL PURPOSES, AND FOR STUDENT AID (use figures reported to U. S. Office of Education)

A.	Income exclusive of Private Gifts and Grants (the sum of 1-4)	\$	<u>568,879</u>
	1. Tuition & Fees (minus those received from governments, and exclusive of board and lodging)	\$	<u>481,014</u>
	2. Governments (the sum a-c below)	\$	<u>71,165</u>
	a. Federal (sum of (1) to (4) below)	\$	<u>23,965</u>
	(1) VA Tuitions	\$	<u>—</u>
	(2) Land-Grant	\$	<u>—</u>
	(3) Research	\$	<u>—</u>
	(4) Other	\$	<u>23,965</u>
	b. State	\$	<u>—</u>
	c. Local	\$	<u>47,200</u>
	3. Endowment earnings	\$	<u>4143</u>
	4. Other sources	\$	<u>12,557</u>
B.	Private Gifts and Grants including gifts for Student Aid (brought forward from Total, Part II, only) (the sum of 1 and 2 below)	\$	<u>95,454</u>
	1. Amount of Voluntary support for current operations expended in current fiscal year	\$	<u>72,470</u>
	2. Unexpended balance	\$	<u>22,984</u>
C.	Value of Contributed Services*	\$	<u>—</u>
GRAND TOTAL (sum of A, B, & C)			\$ <u>664,333</u>

If there is any great discrepancy between total income for educational and general purposes (above) and total expenditures for the same purposes (Part I, 5) please explain.

*Value of contributed services, other than cash payments returned as contributions from salaried staff. (An equivalent amount should be included in Part I, Line 5).

NOW, GO ON TO PART V



Branches included in
 this report:

PART V — FORMS OF GIVING

Taking the separate totals for PARTS II and III, show in what form this money was received.

	(From PART II) Current Operations	(From PART III) Capital Purposes
1. Total gifts (other than bequests, annuities, life contracts, etc.)	\$ <u>95454</u>	\$ _____
2. Bequests (total of a and b)	\$ _____	\$ _____
a. Alumni	(\$ _____)	(\$ _____)
b. Other Individuals	(\$ _____)	(\$ _____)
3. All forms of deferred giving	\$ _____	\$ _____
a. Alumni	(\$ _____)	(\$ _____)
b. Other Individuals	(\$ _____)	(\$ _____)
TOTALS (these should equal the totals in PARTS II & III)	\$ <u>95454</u>	\$ _____

PART VI — SPECIFIC INFORMATION ON GIVING

(To be completed by the Officer in Charge of Alumni and Parent Support)

1. Total number of alumni of record	<u>1282</u> <i>Para</i>
2. Number of alumni solicited through the Annual Fund	<u>—</u> <i># 11</i>
3. Number of alumni donors to the Annual Fund	<u>66</u>
4. Total number of alumni donors for all purposes	<u>—</u> <i>"</i>
5. Number of non-alumni parents solicited for all purposes	<u>—</u>
6. Number of non-alumni parent donors for all purposes	<u>—</u>
7. Amount contributed to the Annual Fund (total of a., b., c., and d.)	\$ <u>6559</u>
a. Alumni	\$ <u>6559</u>
b. Other individuals (except non-alumni parents)	\$ <u>—</u>
c. Non-alumni parents	\$ <u>—</u>
d. Other (specify sources)	\$ <u>—</u>
8. Amount of contributions by non-alumni parents for all purposes, including Annual Fund	\$ <u>—</u>
9. Amount of corporate support to the annual fund from corporation employee matching gift programs	\$ <u>—</u>
10. Amount of corporate support for all purposes from corporation employee matching gift programs, including Annual Fund	\$ <u>—</u>
11. Total number of gifts matched under item 10	<u>—</u>

Please check the totals of alumni support shown in PART II and PART III, Line 3, and have them conform with your records. It is important to your institution to have the amount of its alumni support accurately recorded.

Name and Title of Reporting Officer _____

ANNUAL FUND: For the purpose of gift reporting, an annual fund shall be defined as a particular type of fund raising campaign, usually conducted at a certain time each year for a traditional purpose, and to which alumni and others are asked to contribute every year.

** Last year the College did not make any campaign of Annual Fund*

THANK YOU. THE END

CCH

Name of Institution _____

Address _____

Name of President or Headmaster _____

Name and Title of Officer in Charge of Development _____

Name and Title of Reporting Officer _____ Date 12/7/70

Report for latest fiscal year beginning July 1, 1969; ending June 30, 1970

PART I — PRELIMINARY INFORMATION

- Classification (check one)

Private Coeducational College, 4-year	_____ independent	_____ church	_____ church-related	_____ public
Private University (Ph.D., 3 or more professional schools)	_____ independent	_____ church	_____ church-related	_____ public
Private Men's College, 4-year	_____ independent	_____ church	_____ church-related	_____ public
Private Women's College, 4-year	_____ independent	_____ church	_____ church-related	_____ public
- Enrollment 556 (All students — full-time, part-time, resident, extension, degree and non-degree: use figure reported to U.S. Office of Education as opening fall enrollment—1969.)
- Endowment \$ 50,000 Book value \$ 50,000 Market value 6/30/70 Date
- Book value of plant at close of year \$ 3,633,703
- Total current fund expenditures for educational and general purposes, and for student aid \$ 692,055. Do not include auxiliary enterprises, noneducational expenses, loan funds, or capital expenditures. Do include value of contributed services.
- If possible, please indicate an estimate of your anticipated operating deficit (if any) for 1970-71; this figure will not be published for individual institutions \$ 63,866.

(DO NOT WRITE IN THIS SPACE)

STATE	CODE	INST. ID. NO.	SEQUENCE NO.	CLASS	AFFIL	CORE	CCODE	NAME OF INST. (17-56)						
3	4	5	6	7	8	9	10	11	12	13	14	15	16	



PART II — SUPPORT FOR CURRENT OPERATIONS ONLY
 (Whether earmarked for "Current Operations," or placed there at institution's discretion)

	1	2	3	4	5	6	7
<u>SOURCES OF VOLUNTARY SUPPORT</u>	Unrestricted or General Purposes	Faculty and Staff Compensation	Operation or Maintenance of Physical Plant (buildings, grounds, equipment, facilities)	Student Financial Aid: Scholarships, Fellowships, Loans	Research	Other Purposes	Total Support for Current Operations Only (1 through 6)
1. Corporations, Business Concerns (including company foundations and company trusts; e.g., General Electric Foundation, U. S. Steel Foundation, Inc.). Include all support from "Corporate Associate" plans. Exclude all corporate support for which services of equivalent value were performed by your institution (e.g., product testing).							
a) <u>Directly</u> from corporations to institution.	\$ 16425	\$	\$	\$ 10850	\$	\$ 14,150	\$ 41,425
b) <u>Indirectly</u> from corporations to institution through a State, Regional, or National Association (e.g., Alabama Foundation for Independent Colleges, Independent Schools Fund of Phila., Manufacturing Chemists' Ass'n., etc.)	\$						\$
2. Religious Denominations. Support from denominational boards, hierarchies, parishes, congregations, or the like, i.e., official church bodies; or from church auxiliary and church service groups. (PLEASE DO NOT INCLUDE here or in any of the following questions "contributed services" of faculty and/or staff members, unless actually received as contributions returned in cash from salaried staff. See Part IV, Line C.)	\$ 44,250						\$ 44250
3. Alumni. Support from individual alumni, alumni groups (associations, regional clubs, etc.), annual alumni funds, special alumni endowment funds, alumni insurance plans, alumni family groups (i.e., alumni families giving as a unit), and individual alumni, including alumni members of the Governing Board.	\$ 6559						\$ 6559
4. Other Individuals and/or Families. Support from non-alumni, including non-alumni members of the Governing Board and non-alumni parents.	\$ 3220						\$ 3220
5. Foundations. Support from all foundations (general welfare, special purpose, community and family) <u>except</u> company foundations, your institutional foundation (attribute to individual sources), and National Science Foundation (See Part IV); include only the <u>actual grants</u> received from foundations during latest fiscal year, <u>not</u> unpaid balances on long-term grant commitments or grants on which no payment was made by close of fiscal year.	\$						\$
6. Non-Alumni, Non-Church Groups. Support from associations, labor unions (their special Funds or their foundations), organizations, societies, fund-raising associations like United Negro College Fund, service clubs, sponsoring groups, or other group support.	\$						\$
7. Other Voluntary Sources. (Please specify, if possible).	\$						\$
TOTALS	\$ 70454	\$	\$	\$ 10850	\$	\$ 14150	\$ 95454



PART III — SUPPORT FOR CAPITAL PURPOSES ONLY
 (Include here gifts for "Endowment," whether earmarked or placed there at institution's discretion)

1	2	3	4	5	6	7	GRAND TOTALS	
Unrestricted or General Purposes	Faculty and Staff Compensation	Buildings, Grounds, Facilities, Equipment (for purchase, improvement, construction)	Student Financial Aid: Scholarships, Fellowships, Loans	Research	Other Purposes	Total Support for Capital Purposes Only (1 through 6)	(Columns 7 and 7)	SOURCES OF VOLUNTARY SUPPORT (see definitions, Part II, opposite)
\$	\$	\$	\$	\$	\$	\$	\$ 41,425	1. Corporations, Business Concerns
								a) Directly
								b) Indirectly
\$						\$	\$ 44,250	2. Religious Denominations
\$						\$	\$ 6,559	3. Alumni
\$						\$	\$ 3,220	4. Other Individuals and/or Families
\$						\$	\$	5. Foundations
\$						\$	\$	6. Non-Alumni, Non-Church Groups
\$						\$	\$	7. Other Voluntary Sources
\$						TOTAL	GRAND TOTAL	
						\$	\$ 95,454	

NOW, GO ON TO PART IV, OVER

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF EDUCATION
WASHINGTON, D.C. 20202

BUDGET BUREAU NO. 51-R0771
APPROVAL EXPIRES: 6/30/70

**APPLICATION FOR GRANTS UNDER COLLEGE LIBRARY
RESOURCES PROGRAM**

*(Title II, Part A, Sections 202 and 203, Higher Education Act
of 1965 (Public Law 89-329, as amended))*

FISCAL YEAR 1970

COVER SHEET

FIGURE CODE NO. (to be completed by
U.S.O.E.)

Please type or print. (1) Read Regulations and Instructions before completing this application form. (2) Submit 4 copies (one copy must be signed on Pages 2 and 5). (3) Information must be supplied for all items requested, where appropriate; if not appropriate, indicate by N/A. (4) Mail to: U.S. Office of Education, Director, Division of Library Programs, Washington, D.C. 20202.

NAME OF APPLICANT INSTITUTION COLLEGE OF THE SACRED HEART	ADDRESS (City, State, ZIP code) Box 12383 Loiza Station Santurce, Puerto Rico 00914	
	COUNTY	CONGRESSIONAL DISTRICT NUMBER
NAME OF BRANCH (campus) ON BEHALF OF WHICH APPLICATION IS MADE	ADDRESS (City, State, ZIP code)	
	COUNTY	CONGRESSIONAL DISTRICT NUMBER
NAME OF APPLICANT COMBINATION	ADDRESS (City, State, ZIP code)	
	COUNTY	CONGRESSIONAL DISTRICT NUMBER

INDICATE FEDERAL FUNDS REQUESTED FOR EACH TYPE OF GRANT FOR WHICH APPLICATION(S) IS BEING MADE

APPLICANT (Check one)	BASIC	SUPPLEMENTAL	SPECIAL PURPOSE TYPE A	SPECIAL PURPOSE TYPE B	SPECIAL PURPOSE TYPE C
(1)	(2)	(3)	(4)	(5)	(6)
<input type="checkbox"/> INSTITUTION APPLYING FOR ITSELF	\$2,500.	\$1,094.			
<input type="checkbox"/> INSTITUTION APPLYING FOR & BRANCH					
<input type="checkbox"/> APPLICANT COMBINATION					

HIGHEST LEVEL OF OFFERING

- | | |
|--|---|
| <input type="checkbox"/> 1 YEAR BEYOND 12TH GRADE | <input type="checkbox"/> MASTER'S AND/OR SECOND PROFESSIONAL DEGREE |
| <input type="checkbox"/> 2 YEARS BEYOND 12TH GRADE | <input type="checkbox"/> DOCTOR OF PHILOSOPHY OR EQUIVALENT DEGREE |
| <input checked="" type="checkbox"/> BACCALAUREATE AND/OR FIRST PROFESSIONAL DEGREE | <input type="checkbox"/> OTHER (Specify) |

APPLICATION FOR GRANTS UNDER COLLEGE LIBRARY RESOURCES PROGRAM - Continued

NAME OF APPLICANT (Institution, Branch, or Combination)

PART I - GENERAL REQUIREMENTS FOR BASIC, SUPPLEMENTAL, AND SPECIAL PURPOSE GRANTS (Applicable to institutions of higher education (either individually or on behalf of branches) and to combinations of such institutions.)

NOTE: When an application is submitted by a combination, information in regard to PART I must be submitted FOR EACH MEMBER INSTITUTION. When an application is submitted by a parent institution on behalf of a branch or branches, information must be submitted with respect to that branch or branches.

1. CIVIL RIGHTS COMPLIANCE (Check one)

MEETS THE REQUIREMENTS OF THE CIVIL RIGHTS ACT OF 1964. FILED "ASSURANCE OF COMPLIANCE" AND "COMPLIANCE REPORT" WITH OFFICE FOR CIVIL RIGHTS, DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE, WASHINGTON, D.C. 20202

IS FILING SUCH FORMS WITH OFFICE FOR CIVIL RIGHTS, DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE, WASHINGTON, D.C. 20202

2. ACCREDITATION (Check the applicable condition)

NAME OF ACCREDITING AGENCY OR ASSOCIATION
Middle States Association of Colleges
and Secondary Schools

A. IS CURRENTLY ACCREDITED BY OR

B. HAS ACHIEVED EITHER CORRESPONDENT STATUS OR RECOGNIZED CANDIDATE STATUS WITH OR

C. HAS COMPLIED WITH THE ACCREDITATION REQUIREMENTS FOR AN INSTITUTION OF HIGHER EDUCATION PURSUANT TO THE "THREE-LETTER METHOD." (See Appendix 1 of instructions) OR

D. HAS ALREADY SUBMITTED OR IS FILING CONCURRENTLY WITH THIS APPLICATION INFORMATION SUFFICIENT TO MEET THE REQUIREMENTS SET OUT IN SECTIONS 1201(a)(5) OR 206 OF THE HIGHER EDUCATION ACT. (See Appendix 1 of instructions)

3. CATEGORY OF APPLICANT. THE APPLICANT IS:

A. AN INSTITUTION OF HIGHER EDUCATION, AS DEFINED IN SECTION 1201 OF THE HIGHER EDUCATION ACT (Regulation Section 131.2(i)) OR

B. A BRANCH OF AN INSTITUTION OF HIGHER EDUCATION, AS DEFINED IN REGULATION SECTION 131.2(c) OR

C. A COMBINATION OF INSTITUTIONS AS DEFINED IN SECTION 1201(j) OF THE HIGHER EDUCATION ACT (Regulation Section 131.2(d)).

4. LIMITATIONS

A. THE APPLICANT WILL NOT EXPEND GRANT FUNDS

- (1) FOR SECTARIAN INSTRUCTION OR RELIGIOUS WORSHIP
- (2) PRIMARILY IN CONNECTION WITH ANY MEDICAL LIBRARY OR RELATED SCIENTIFIC COMMUNICATION INSTRUMENTALITY WHICH IS ELIGIBLE FOR ASSISTANCE UNDER THE MEDICAL LIBRARY ASSISTANCE ACT OF 1965 (Public Law 89-291)

B. THE APPLICANT IS NOT A SCHOOL OR DEPARTMENT OF DIVINITY AS DEFINED IN REGULATION SECTION 131.2(o)

C. THE APPLICANT IS NOT A PROFIT MAKING INSTITUTION

5. FISCAL CONTROL AND FUND ACCOUNTING (to be completed by appropriate business office) (Use plain paper and identify the item.)

A. DESCRIBE THE FISCAL CONTROL AND FUND ACCOUNTING PROCEDURES OF THE APPLICANT INDICATING:

- (1) THE ACCOUNTING BASIS OF THE INSTITUTION (cash, obligation, accrual, or other).
- (2) WHAT ACT OR OCCURENCE CONSTITUTES AN EXPENDITURE UNDER THE APPLICANT'S SYSTEM OF ACCOUNTING.
- (3) IF THE APPLICANT IS ON OTHER THAN A CASH BASIS, THE LIQUIDATION PERIOD APPLICABLE TO EXPENDITURES.
- (4) ANY OTHER APPROPRIATE INFORMATION WITH RESPECT TO PRACTICES INVOLVING EXPENDITURES.

See
Exhibit
I

B. IN WHAT OFFICE WILL THE RECORDS OF SUCH EXPENDITURES AND THE RECORD OF ANY AUDIT THEREOF BE MAINTAINED?

In the Treasurer's Office

C. GIVE THE NAME, TITLE, AND TELEPHONE NUMBER OF THE OFFICER RESPONSIBLE FOR RECEIVING AND DISBURSING FEDERAL FUNDS AND FOR THE MAINTENANCE OF SUCH RECORDS

NAME (type or print)	SIGNATURE	TITLE	TELEPHONE NO. (Include area code)
Socorro Juliá Fdez.		Treasurer	724-7800

IF THE APPLICATION IS ON BEHALF OF A BRANCH, GIVE THE NAME, TITLE, AND TELEPHONE NUMBER OF ANY OTHER FISCAL OFFICER OF THE PARENT INSTITUTION OR OF THE BRANCH THEREOF RESPONSIBLE FOR RECEIVING AND DISBURSING FEDERAL FUNDS AND FOR THE MAINTENANCE OF SUCH RECORDS.

NAME (type or print)	SIGNATURE	TITLE	TELEPHONE NO. (Include area code)
NA			

D. DESCRIBE THE APPLICANT'S AUDIT PROCEDURES, INDICATING WHO WILL MAKE THE AUDITS, AND THE FREQUENCY THEREOF

The books are audited annually by Peat, Marwick, Mitchell & Co.
The auditors come before June 30 to check the books and after June 30 follow and finish the audit for the fiscal year.

E. IF THE APPLICATION IS MADE BY A COMBINATION, INDICATE HOW FUNDS WILL BE DISBURSED

N.A.

BY A FISCAL AGENT, ACTING ON BEHALF OF A COMBINATION OR BY THE INDIVIDUAL MEMBERS THEREOF

EXHIBIT I

5.- A

- (4) The accounting basis of the institution is accrual for the income and obligation on expenses. On June 30 all expenses incurred through orders are accounted for and the income is accounted as receivables.

APPLICATION FOR GRANTS UNDER COLLEGE LIBRARY RESOURCES PROGRAM - Continued

NAME OF APPLICANT (Institution, Branch, or Combination)

PART II - APPLICATION FOR A BASIC GRANT

1. FINANCIAL DATA WITH RESPECT TO INSTITUTIONAL FUNDS FOR TOTAL LIBRARY PURPOSES AND FOR LIBRARY MATERIALS (Applicant Maintenance of Effort and Matching Requirements)

NOTE: Do not include Federal funds or expenditures for materials used for sectarian instruction or religious worship or equivalent costs for donated services or library materials. Include as institutional expenditures all State, local, and gift funds including grants from private foundations.

In order to meet the matching requirement, Column (7) Line C. must exceed Column (6) Line C. by at least the amount of the Basic Grant requested in Column (7) Line D. In order to meet the maintenance of effort requirement, Column (7) Line A. must at least equal the amount indicated in Column (6) Line A.

TYPE OF EXPENDITURE (1)	FISCAL YEAR ENDING JUNE 30, 1964 (2)	FISCAL YEAR ENDING JUNE 30, 1965 (3)	FISCAL YEAR ENDING JUNE 30, 1968 (4)	FISCAL YEAR ENDING JUNE 30, 1969 (5)	TWO-YEAR AVERAGE 64 AND 65 19 AND 19 (Use average of Columns 2 and 3 or Columns 4 and 5)	ESTIMATED EXPENDITURES FOR FISCAL YEAR ENDING JUNE 30, 1970 (7)
					(6)	
A. FOR LIBRARY MATERIALS ONLY	\$ 6,203	\$ 4,494	\$ 9,329	\$ 10,989	\$ 5,348	\$ 19,100.
B. FOR OTHER LIBRARY PURPOSES (Exclusive of library materials)	9,269	16,686	18,917	27,221	12,978	36,120.
C. FOR TOTAL LIBRARY PURPOSES (Sum of Lines A. and B.)	\$ 15,472	\$ 21,180	\$ 28,246	\$ 38,210	\$ 18,326	^{1/} \$ 55,220.
D. AMOUNT OF BASIC GRANT REQUESTED →						\$ 2,500.

2. ENROLLMENT

A. WERE STUDENTS ENROLLED AS OF	FALL TERM 1963	FALL TERM 1964	FALL TERM 1967	FALL TERM 1968	FALL TERM 1969
	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES
	<input type="checkbox"/> NO	<input type="checkbox"/> NO	<input type="checkbox"/> NO	<input type="checkbox"/> NO	<input type="checkbox"/> NO

B. WILL STUDENTS BE ENROLLED FOR THE FALL TERM 1970? YES NO

^{1/} Include Institution's Matching funds in this figure.

APPLICATION FOR GRANTS UNDER COLLEGE LIBRARY RESOURCES PROGRAM - Continued

NAME OF APPLICANT (Institution, Branch, or Combination)

PART III - APPLICATION FOR A SUPPLEMENTAL GRANT
(See Page 5 of instructions before completing application form.)

1. NUMBER OF STUDENTS ENROLLED AS OF FALL TERM 1969					NUMBER
A. FULL-TIME STUDENTS (See Regulation Section 131.2(h))					514
B. FULL-TIME EQUIVALENT OF PART-TIME STUDENTS (See Regulation Section 131.2(g))					14
C. TOTAL FULL-TIME EQUIVALENT STUDENTS (Sum of Lines A and B above)					528
2. NUMBER OF VOLUMES (See Regulation Section 131.2(f)) IN THE INSTITUTION'S LIBRARY AS OF THE END OF THE 1969 FISCAL YEAR (See Regulation Section 131.2(f))					42,390
ENROLLMENT AND EXPENDITURE CATEGORIES FOR ACADEMIC YEARS (1)	1966-67 (2)	1967-68 (3)	1968-69 (4)	AVERAGE OF LAST 2 YEARS (5)	AVERAGE OF 3 YEARS (6)
3. TOTAL FULL-TIME EQUIVALENT STUDENTS AS OF FALL TERM (determine as shown in 1.C. above for each year)	445	502	528	515	492
4A. EXPENDITURES FOR ALLOWABLE LIBRARY MATERIALS (See Regulation Section 131.2(k))	10,763	15,429	16,487	15,958	14,226
B. EXPENDITURES FOR ALLOWABLE LIBRARY MATERIALS PER FULL-TIME EQUIVALENT STUDENT (Divide 4A by 3. Report to nearest cent.)	\$ 24.00	\$ 31.00	\$31.00	\$ 31.00	\$ 28.00
5A. TOTAL INSTITUTIONAL EXPENDITURES (e.g., educational and general expenditures. See Regulation Section 131.2(s))	\$375,941	\$504,251	\$887,056	\$695,658	\$589,086
B. EXPENDITURES FOR ALL LIBRARY PURPOSES (See Regulation Section 131.2(l))	\$ 25,509	\$ 34,346	\$ 43,708	\$ 39,027	\$ 37,854
C. PERCENTAGE OF TOTAL INSTITUTIONAL EXPENDITURES FOR ALL LIBRARY PURPOSES (Divide 5B by 5A. Report to nearest cent.)	6.8	6.8	5	6	6
D. EXPENDITURE PER FULL-TIME EQUIVALENT STUDENT FOR ALL LIBRARY PURPOSES (Divide 5B by 3. Report to nearest cent.)	57	68	83	75	69
6. WHEN WERE THE APPLICANT INSTITUTION OR BRANCH LIBRARY COLLECTION AND SERVICES FIRST MADE AVAILABLE TO STUDENTS?					MONTH AND YEAR Sept. 1940
7. ATTACH LIST OF MASTER'S DEGREE SUBJECT FIELDS (limit list to those fields listed in the Instructions, Appendix 2) IN WHICH MASTER'S DEGREE PROGRAMS ARE OFFERED BY APPLICANT INSTITUTION IN WHICH STUDENTS ARE ENROLLED DURING THE YEAR OF APPLICATION. (If the institution awards Doctoral degrees, do not respond to this item.)					N.A.
8A. ATTACH LIST OF DOCTORAL SUBJECT FIELDS (limit list to those fields listed in the Instructions, Appendix 2) IN WHICH DOCTORAL DEGREE PROGRAMS ARE OFFERED BY APPLICANT INSTITUTION IN WHICH STUDENTS ARE ENROLLED DURING THE YEAR OF APPLICATION.					N.A.
B. NUMBER OF DOCTORAL DEGREE SUBJECT PROGRAMS LISTED PURSUANT TO ITEM 8A					N.A.
C. NUMBER OF DOCTORAL DEGREES AWARDED DURING AND AFTER ACADEMIC YEAR 1966-67					N.A.
D. NUMBER OF ADDITIONAL DOCTORAL DEGREE SUBJECT FIELD PROGRAMS ESTABLISHED DURING AND AFTER ACADEMIC YEAR 1967-68, PURSUANT TO ITEM 8A					N.A.
9. DESCRIBE BRIEFLY MATERIALS PROPOSED TO BE PURCHASED WITH GRANT FUNDS AND HOW THESE MATERIALS WILL IMPROVE THE SIZE AND QUALITY OF THE LIBRARY'S COLLECTION					
10. AMOUNT OF SUPPLEMENTAL GRANT REQUESTED (See Page 5 of Instructions to estimate this amount.)					\$ 1,094.

SEE EXHIBIT II

APPLICATION FOR GRANTS UNDER COLLEGE LIBRARY RESOURCES PROGRAM - Continued

NAME OF APPLICANT (Institution, Branch, or Combination)

COLLEGE OF THE SACRED HEART

The Applicant hereby assures the Commissioner that the Federal grant will be used to purchase eligible materials for the purposes for which such grant is made and in accordance with the provisions of the Act, the Regulations, and the grant award; that the Applicant will make such reports, in such form and containing such information, as the Commissioner may require and shall make provision for keeping such records and for affording such access thereto as the Commissioner may find necessary to assure the correctness and verification thereof; and that the Applicant will periodically inform the State agency (if any) concerned with the educational activities of all institutions of higher education in the State of its activities in connection with the requested grant.

FOR THE APPLICANT:


SIGNATURE OF OFFICIAL AUTHORIZED TO SUBMIT APPLICATION 	TYPED NAME AND TITLE OF OFFICIAL AUTHORIZED TO SUBMIT APPLICATION Sister Carmen Comella Dean - Acting President	
ADDRESS Box 12383, Loíza Station Santurce, Puerto Rico 00914	TELEPHONE NUMBER (Include area code) (809) 724-7800	DATE OF APPLICATION February 20, 1970

EXHIBIT II

9. Description of Materials to be purchased by grant funds.

The purpose of asking for this supplementary grant is to buy slides, filmstrips and records in History and French to fill the needs of the students in these departments.

The College of the Sacred Heart offers a special program of courses in Social Science which includes History, Art History and World Literature, taught comprehensively in successive courses on the ancient, medieval, modern and contemporary world. These large classes use a considerable amount of audio-visual material - slides on art and architecture, etc. There are 301 students currently enrolled in the freshman and sophomore humanities courses who will benefit by this purchase. There is a very limited and insufficient collection of such audio-visual material in the library at present. Mr. Carlos La Costa, chairman of the Social Science Department, together with the other members of the department, have stressed the urgency of increasing this collection and have specified the materials needed. The attached list would, in their opinion, complete the collection in several areas.

The College also offers a variety of courses in French language and literature but does not have adequate audio-visual material for the students' needs. Although the French Department enjoys the use of a modern language laboratory, the library's collection of slides in this field is totally inadequate. An improved collection would benefit not only the students but the larger public which shares in the cultural program sponsored by this Department.

The attached list of audio-visual material will help complete the collection in several areas.

MATERIAL TO BE PURCHASED

A - AUDIOVISUAL MATERIAL - French Literature

<u>Item Description</u>	<u>Quantity</u>	<u>Total Cost</u>
Chez nous en France Record:	1	\$ 8.95
A. Daudet: Tartarin de Tarascon Record:	1	4.50
Flaubert: Un Coeur Simple Record:	1	4.50
Mérimée: Colomba Record:	1	7.50
George Sand: La Mare au Diable Record:	1	7.50
Corneille: Cinna. COMPLETE RECORDING:		19.50
Le Héros cornélien Record:	1	8.95
Racine: Athalie COMPLETE RECORDING:		25.00
Racine: Les Plaideurs Record COMPLETE RECORDING:	1	8.95
Le Héros racinien Record:	1	8.95
Camus Record:	1	8.95
Claudé Record:	1	8.95
Colette Record:	1	8.95
Eluárd Record:	1	8.95
Gide Record:	1	8.95
Giraudoux Record:	1	8.95
Malraux Record:	1	8.95
Mauriac Record:	1	8.95
Péguy Record:	1	8.95
Proust Record:	1	8.95

MATERIAL TO BE PURCHASED - (Continued)

A - AUDIOVISUAL MATERIAL - French Literature

<u>Item Description</u>	<u>Quantity</u>	<u>Total Cost</u>
Saint-Exupéry Record:	1	\$ 8.95
Sartre Record:	1	8.95
Victor Hugo: Pauca meae Record:	1	4.50
MIDDLE AGES		
La Chanson de Roland Record:	1	7.50
Paris sous Louix XIV Record:	1	8.95
LANGUAGE RECORDS		
Cours de langue et de civilisation françaises. 1st volume - Records:	3	19.50
2nd volume - Records:	3	19.50
FRENCH GRAMMAR DICTATION LIBRARY		45.00
FRENCH MASTERS Complete series		
Units:	10	39.50
TEMOIGNAGES D'HISTOIRE SERIES		
Units:	13	129.35

MATERIAL TO BE PURCHASED

B - AUDIOVISUAL MATERIAL - HISTORY

<u>Item Description</u>	<u>Quantity</u>	<u>Catalog No.</u>
Homes of Eastern Europe	1	2-270
A Hungarian Family at Dinner	1	2-274
An Evening at Home with a Polish Family	1	2-275
London	1	2-301
Copenhagen	1	2-303
Paris	1	2-302
Progress in Middle America	1	2-126
Use of Labor in Middle America	1	2-127
Transporation in Middle America	1	2-128
Rural Life in Middle America	1	2-129
City Life in Middle America	1	2-130
People of Middle America	1	2-131
Children's Responsibilities in Thailand	1	2-289
Homes in the Philippines	1	2-291
Rural Life in Eastern Europe	1	2-266
Small Town Life in Eastern Europe	1	2-267
City Life in Eastern Europe	1	2-268
People of Eastern Europe	1	2-269
Use of Labor in Developing Nations (India)	1	2-102
Village Life in Developing Nations (India)	1	2-104

MATERIAL TO BE PURCHASED - (Continued)

B - AUDIOVISUAL MATERIAL - HISTORY

<u>Item Description</u>	<u>Quantity</u>	<u>Catalog No.</u>
A Different Culture Benares, India	1	2-105
India's Population	1	2-106
The Ganges Valley-India	1	2-107
Mountain Aereas of Northern India	1	2-108
India's Hindu and Moslem Heritage	1	2-109
A Land of Water: East Pakistan	1	2-110
Life in Desert Areas: West Pakistan	1	2-111
Home Life in Rural Nepal	1	2-112
City Life in Afghanistan	1	2-114
Giant Buddhas ofAfghanistan	1	2-115
Dinner in Pakistan	1	2-279
Handicrafts of Pakistan	1	2-280
Hot Dry Lands of Pakistan	1	2-282
Markets in Pakistan	1	2-281
City Life in West Africa	1	2-509
Rural Life in Arid West Africa	1	2-511
Progress in West Africa	1	2-515
Labor in West Africa	1	2-516
Homes of Africa	1	2-518
People of Africa	1	2-519

MATERIAL TO BE PURCHASED (Continued)

B- AUDIOVISUAL MATERIAL - HISTORY

<u>Item Description</u>	<u>Quantity</u>	<u>Catalog No.</u>
The Suez Canal	1	2-520
Tokyo's Population	1	2-116
Tokyo: World's Largest City	1	2-294
Concepts of India	1	2-100
Progress in Developing Nations	1	2-101
Recreation in Middle America	1	2-134
Rural Festivities in Middle America	1	2-135
Rural Homes in Middle America	1	2-136
Teotihuacan, Mitla and Monte Albon	1	2-137
The Panama Canal	1	2-140
City Life in Colombia	1	2-142
Use of Labor in Colombia	1	2-144
The Gold Museum	1	2-145
Machu Pichu- The Inca's Lost City	1	2-147
Lindbergh's Atlantic Flight	1	2-295
A Walk in Space Part I	1	2-218
A Walk in Space Part II	1	2-219
The M-2 Spacecraft	1	2-220
Seventeenth Century Ship	1	2-149
Pearl Harbor	1	6-236
Unconditional Surrender Casablanca	1	6-238
The Italian Surrender	1	6-239

MATERIAL TO BE PURCHASED (Continued)

B - AUDIOVISUAL MATERIAL - HISTORY

<u>Item Description</u>	<u>Quantity</u>	<u>Catalog No.</u>
The Liberation of Paris	1	6-240
The Battle of Warsaw	1	6-241
Capitulation: The Surrender of Berlin, Japan	1	6-243A
Spanish American War Battle Scenes	1	12-112
The Spanish American War	1	12-113
McKinley	1	12-115
The Construction of the Panama Canal	1	12-119
World War I: German Entry into the War	1	12-122
World War I: French Entry into the War	1	12-123
World War I: German U-Boat Warfare	1	12-124
World War I: U.S. Entry into the War	1	12-125
World War I: U.S. Industry	1	12-126
World War I: The Airplane	1	12-127
World War I: Trench Warfare	1	12-128
World War I: Fire Power	1	12-129
World War I: The Versailles Conference	1	12-130
The Beginning of Depression	1	12-131
The Hindenburg Disaster	1	12-136

MATERIAL TO BE PURCHASED (Continued)

B - AUDIOVISUAL MATERIAL - HISTORY

<u>Item Description</u>	<u>Quantity</u>	<u>Catalog No.</u>
The Rise of the Nazi Party	1	12-137
Japanese Military Expansion	1	12-138
Italian Conquest of Ethiopia	1	12-139
The Spanish Civil War	1	12-140
The Munich Conference	1	12-141
German-American Bundists	1	12-142
Dunkirk	1	12-144
The Fall of France	1	12-145
The Battle of Britain	1	12-146
Pearl Harbor	1	12-147
Kwajalein: Jungle Warfare	1	12-150
Iwo Jima: Amphibious Assault	1	12-151
The German Surrender at Stalingrad	1	12-152
The Normandy Invasion: Build Up	1	12-153
The Normandy Invasion: D-Day	1	12-154
Wartime Election: Roosevelt vs. Dewey	1	12-156
The Liberation of Nazi Concentration Camps	1	12-157
The Yalta Conference	1	12-158
The Death of Franklin D. Roosevelt	1	12-159
The Postdam Election	1	12-160
The United Nations Conference at San Francisco	1	12-161

MATERIAL TO BE PURCHASED (Continued)

B - AUDIOVISUAL MATERIAL

HISTORY

<u>Item Description</u>	<u>Quantity</u>	<u>Catalog No.</u>
V-E Day	1	12-162
Hiroshima and Nagasaki	1	12-163
V-J Day	1	12-164



DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF EDUCATION
WASHINGTON, D.C. 20202

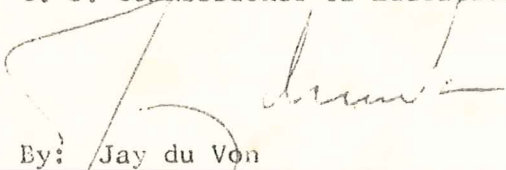
APPROVAL OF STATE PLAN
FOR PART A OF TITLE VI OF THE HIGHER EDUCATION ACT OF 1965
(P.L. 89-329)

The "State Plan for Part A of Title VI of the Higher Education Act of 1965" for the Commonwealth of the Puerto Rico Commission for the Advancement of Higher Education, pages 1 through 9 dated March 29, 1966, and submitted with Certificate of Chief Officer of the State Commission dated March 29, 1966, meets all requirements of section 603, Public Law 89-329, and of the applicable Federal regulations (45 CFR 171) and is hereby approved.

APR 21 1966

Date

U. S. Commissioner of Education


By: Jay du Von
Director, Division of
College Facilities

Commonwealth of Puerto Rico
Commission for the Advancement of Higher Education

COMMONWEALTH PLAN FOR PART A, TITLE VI OF PUBLIC LAW 89-329
(Higher Education Act of 1965)

1.0 Pursuant to Section 603 of Public Law 89-329, the Commonwealth* Commission for Part A, Title VI, of the Higher Education Act of 1965 of the Commonwealth of Puerto Rico hereby submits to the United States Commissioner of Education, hereinafter referred to as the Commissioner, its Commonwealth Plan for participation in the grant programs under Part A of Title VI of the Act. The aforesaid Commonwealth Commission, hereinafter referred to as the Commonwealth Commission, will be the sole agency in the Commonwealth to administer this plan.

2.0 The organization and administrative provisions of the Commonwealth Commission are as follows:

2.1 The legal name and official address of the Commonwealth Commission are:

Commonwealth Commission for the Advancement of Higher Education
Department of Education Building
Hato Rey, Puerto Rico

2.2 The titles of the principal officers of the Commonwealth Commission are:

Chairman

2.3 Staff and administrative services to the Commonwealth Commission for the administration of this plan will be provided as follows:

The Chairman will appoint the Executive Secretary-Treasurer of the Commission. Other staff members and administrative personnel will be recruited by the Chairman as necessary. Executive Order #905 of February 20, 1964, signed by the Governor of the Commonwealth of Puerto Rico, authorizes the Chairman to recruit officers and other personnel of the Department of Education and assign them to work temporarily for the Commission.

2.4 Formal provisions for utilization of an advisory group, and/or for consultations with advisory groups or other agencies in the Commonwealth have been established as follows:

The Commission will not make any formal provision for consultation with any advisory group. However, the Commission may seek the advice of public and private agencies as the Planning Board, the Department of Public Works, the Council of Higher Education, and others. Also it may hold public hearings as deemed necessary.

* By Governors designation same as Commonwealth Commission for the Advancement of Higher Education. Members appointed by the Governor.

Commonwealth of Puerto Rico Commonwealth Plan for Part A, Title VI,
of the Higher Education Act of 1965

- 2.5 The Commonwealth Commission has adopted the following rules of procedure for conducting its business and reaching official decisions regarding applications submitted to it under Part A of Title VI of Public Law 89-329:

The Commission will hold one regular meeting yearly and as many special meetings as deemed necessary. Four members of the Commission, including the Chairman, will constitute quorum. Decisions will be by majority vote of the members present. Official minutes will be taken. In the absence of the Chairman, the Commission will choose one of its members to preside over the meeting once this has been duly constituted. The Commission will adopt the rules and regulations which will govern its proceedings.

- 3.0 The Commonwealth Commission will accept and acknowledge all applications for grants under Part A of Title VI for institutions of higher education in the Commonwealth, provided such applications are submitted on forms provided by the Commissioner, and will officially record the date of receipt of each application by the Commonwealth Commission. Any application which is incomplete will, after its date of receipt is recorded, be returned promptly to the applicant with an explanation of deficiencies to be corrected before the application can be further processed by the Commonwealth Commission. Each particular institution or branch campus may submit only one application for laboratory and other specialized equipment and only one application for closed-circuit instructional television projects within a single fiscal year.
- 4.0 Before determining the relative priority or Federal share for any application for grant assistance under Part A of Title VI of the Act, the Commonwealth Commission will verify the validity of data contained in the application and will verify that the institution and the project proposed in the application appear to meet basic eligibility requirements set forth in the Act and the regulations governing administration of the Act. In any case where in the opinion of the Commonwealth Commission a question exists as to the eligibility of an institution or of a project, one copy of the application will be forwarded promptly to the Office of Education for a clarification of such eligibility. In any such case, the Commonwealth Commission will continue to process and rank the application as if it were eligible but will delay final action on all applications under the same category considered as of the same closing date until notified by the Office of Education of the disposition of the eligibility question.
- 5.0 The Commonwealth Commission will: establish a complete case file on each application received; inform applicants of official actions and determinations regarding applications, by letter or similar type of correspondence; and retain records regarding each case for at least two years after final action with respect to the application is taken by the Commonwealth Commission.
- 6.0 The Commonwealth Commission will group applications for assignment of relative priorities and Federal shares, in accordance with the following provisions:
- 6.1 The following closing dates are established for receipt and consideration of applications:

APPROVED APR 21 1966
by U.S. Commissioner of Education

Commonwealth of Puerto Rico Commonwealth Plan for Part A, Title VI
of the Higher Education Act of 1965

(a) For applications for laboratory and other special equipment projects

For fiscal year 1966, the closing date will be April 30, 1966.

For each succeeding fiscal year, the closing date will be
November 1.

(b) For applications for closed-circuit instructional television projects

For fiscal year 1966, the closing date will be April 30, 1966.

For each succeeding fiscal year, the closing date will be
November 1.

6.2 All applications received by each specified closing date, and verified by Commonwealth Commission review to be accurate and complete, will be considered together and assigned relative priorities and recommended Federal shares in accordance with the provisions of this plan.

7.0 The Commonwealth Commission will determine relative priorities for projects which appear to be eligible for funds allotted under Part A of Title VI of the Act, by application of the following standards and methods:

7.1 Relative priorities of laboratory and other special equipment projects will be determined as follows:

(a) The average of the basic educational and general expenditures per semester credit hour equivalent (with priority advantage given to lower averages) at the institution or branch campus for which the project is submitted, for the three completed institutional fiscal years (or for the completed years, if less than three) immediately preceding the closing date for which the application is filed with the Commonwealth Commission.

Average basic educational and general expenditures per semester credit hour equivalent arranged in rank order.

Possible score of 50 points assigned as follows:

Rank order placement in lowest one-sixth of range	50 points
Rank order placement in next to lowest sixth	40 points
Rank order placement in the next sixth	30 points
Rank order placement in the next sixth	20 points
Rank order placement in next to highest sixth	10 points
Rank order placement in highest sixth	0 points

(b) Whether or not the equipment and materials to be purchased under the project are to be placed and used in: (I) existing classrooms or audiovisual centers; or (II) classrooms or audiovisual centers to be made available by new construction and/or by major rehabilitation or conversion of existing facilities. Points for this standard shall be

Commonwealth of Puerto Rico Commonwealth Plan for Part A, Title VI
of the Higher Education Act of 1965

awarded according to the percentage of the total equipment and materials budget which is for equipment and materials to be placed and used in existing classrooms or audiovisual centers, with maximum points awarded for projects for which 100 percent of the budget is for such purposes.

Possible score of thirty points, assigned by multiplying the percentage of the total equipment and materials budget for the project which is for items to be placed in existing classrooms or audiovisual centers times 30 points.

- (c) The capacity/enrollment ratio at the institution or branch campus for which the project is submitted, as of the fall term which opened preceding the closing date for which the application is filed.

Possible score of 20 points, assigned as follows:

Ratios falling in the lowest 20 percent of the applicant institutions	20 points
Ratios falling in the next to the lowest 20 percent of the applicant institutions	15 points
Ratios falling in the middle 20 percent of the applicant institutions	10 points
Ratios falling in the next to highest 20 percent of the applicant institutions	5 points
Ratios falling in the highest 20 percent of the applicant institutions	0 points

- (d) The total point score for each application will be determined by adding together the points earned for each applicable standard, and the applications will be listed in rank order by total point score. Higher priority will be assigned to an application with a higher score.
- (e) In the case of a tie, the Commonwealth Commission will assign the highest priority to the project with the lowest average of the basic educational and general expenditures per semester credit hour equivalent.

If a tie still persists, the highest priority will be assigned to the project with the highest percent of the budget assigned for equipment and materials to be placed and used in existing classrooms or audiovisual centers.

If a tie still persists, the highest priority will be assigned to the project having the lowest capacity/enrollment ratio.

7.2 Relative priorities of closed-circuit instructional television projects will be determined as follows:

- (a) The average of the basic educational and general expenditures per semester credit hour equivalent (with priority advantage given to lower averages) at the institution or branch campus for which the project is submitted, for the three completed institutional fiscal years (or for the completed years, if less than three) immediately preceding the closing date for which the application is filed with the Commonwealth Commission.

Commonwealth of Puerto Rico Commonwealth Plan for Part A, Title VI
of the Higher Education Act of 1965

Average basic educational and general expenditures per semester credit hour equivalent arranged in rank order. Possible score of 50 points assigned as follows:

Rank order placement in lowest one-sixth of range	50 points
Rank order placement in next to lowest sixth	40 points
Rank order placement in the next sixth	30 points
Rank order placement in the next sixth	20 points
Rank order placement in next to highest sixth	10 points
Rank order placement in highest sixth	0 points

- (b) The ability of the applicant to effectively utilize educational television as evidenced by the number of planned additional undergraduate level courses to be programmed for closed-circuit instruction at the institution or branch campus covered by the project as of the opening of the second fall term after the fall term which opened preceding the closing date for which the application is filed (with higher priority value awarded for a greater number of additional courses to be programmed). As used here, "course" means a particular course offering (such as "English I") rather than an individual section of the same course.

Possible score of 30 points, assigned as follows:

Five or more additional courses to be programmed for closed-circuit television instruction	30 points
Four additional courses to be programmed for closed-circuit television instruction	24 points
Three additional courses to be programmed for closed-circuit television instruction	18 points
Two additional courses to be programmed for closed-circuit television instruction	12 points
One additional course to be programmed for closed-circuit television instruction	6 points
No additional courses to be programmed for closed-circuit television instruction	0 points

- (c) The ability of the applicant to effectively utilize educational television as evidenced by the projected number of additional student enrollments in undergraduate level courses to be programmed for closed-circuit instruction at the institution or branch campus covered by the project as of the opening of the second fall term after the fall term which opened preceding the closing date for which the application is filed (at least ten percent of total weight, with higher priority value awarded to a greater number of additional student enrollments).

Commonwealth of Puerto Rico Commonwealth Plan for Part A, Title VI
of the Higher Education Act of 1965

Possible score of 20 points, assigned as follows:

All applications to be arranged in rank order placement from highest number of increased student enrollments to the lowest. Position on this list determines priority points as follows:

Top ranked application	20 points
Second ranked application	16 points
Third ranked application	12 points
Fourth ranked application	8 points
Fifth ranked application	4 points
All others	0 points

(d) The total point score for each application will be determined by adding together the points earned for each applicable standard, and the applications will be listed in rank order by total point score. Higher priority will be assigned to an application with a higher score.

(e) In the case of a tie, the Commonwealth Commission will assign the highest priority to the project having the lowest average of the basic educational and general expenditures per semester credit hour equivalent.

If a tie still persists, the highest priority will be assigned to the project having the greatest number of additional courses to be programmed for closed-circuit institution.

If a tie still persists, the highest priority will be assigned to the project with the highest number of increased student enrollment.

8.0 The Commonwealth Commission will determine Federal shares for projects which appear to be eligible for funds allotted under Part A of Title VI of the Act, by application of the following standards and methods:

8.1 Federal shares for laboratory and other special equipment projects will be determined as follows:

The federal share for each eligible project shall be 50% of the project budget.

8.2 Federal shares for closed-circuit instructional television projects will be determined as follows:

The Federal share for each eligible project shall be 50% of the project budget.

9.0 The Commonwealth Commission will maintain a full record of all proceedings by which it establishes relative priorities and recommended Federal shares for eligible projects considered according to each specified closing date, and will retain such records for at least two years after such closing date.

Commonwealth of Puerto Rico Commonwealth Plan for Part A, Title VI
of the Higher Education Act of 1965

- 10.0 Promptly upon completing its consideration of applications as of each closing date, and no later than May 31 of fiscal year 1966 and March 31 of subsequent fiscal years, the Commonwealth Commission will forward to the Commissioner; (a) a current project report, on forms supplied by the Commissioner, for the pertinent category of applications, listing each application received for the particular fiscal year, each application returned to the applicant and the reason for return of such application, each application considered as of the closing date, and the priority and Federal share determined according to the Commonwealth plan for each project considered; and (b) the application form and exhibits in the number of copies requested by the Commissioner, for each project assigned a priority high enough to qualify for a Federal grant within the amount of funds available in the allotment for the Commonwealth.
- 11.0 The Commonwealth Commission will promptly notify each applicant of the results of all final determinations regarding its application as of each closing date, and the records of official Commonwealth Commission proceedings shall be a matter of public record within the Commonwealth Applications which are not recommended for a grant within the fiscal year in which they are filed will be retained by the Commonwealth Commission until notified that all recommended applications for the fiscal year have been approved by the Commissioner. One copy of each application which is not recommended for a grant will be kept as part of the official record of all proceedings maintained by the Commission for two years. All other copies will be returned to the institution concerned. New applications will be required to be filed each fiscal year for any project which does not receive a recommendation for a grant and which the applicant desires to have reconsidered in a subsequent year.
- 12.0 The Commonwealth Commission will afford to every applicant which has filed an application with the Commonwealth Commission an opportunity for a fair hearing before the Commonwealth Commission as to any determination of the Commonwealth Commission adversely affecting such applicant.
- 12.1 An applicant so affected may request such a hearing by the following method:
- A written request must be filed with the Executive Secretary of the Commonwealth Commission by certified mail, return receipt requested.
- 12.2 An applicant may request such a hearing within 10 days of notification by mail to such applicant of the determination of the Commonwealth Commission which is being appealed, and the Commonwealth Commission will begin public hearings on such appeals within 15 days of the closing date for submitting the appeals.
- 12.3 The Commonwealth Commission will notify the Commissioner promptly of the nature of the complaint whenever an applicant requires a hearing, and of the results of the hearing upon completion.
- 13.0 The following fiscal arrangements and accounting procedures shall apply, in receiving and utilizing Federal funds for Commonwealth Commission expenses, under Subsection 601 (d) of the Act:

Commonwealth of Puerto Rico Commonwealth Plan for Part A, Title VI
of the Higher Education Act of 1965

- 13.1 The legal title and official address of the officer who has legal authority to receive and provide for the custody of Federal funds are:

The Treasurer of Puerto Rico
Department of Finance
Box 4155
San Juan, Puerto Rico 00905

- 13.2 The officer (s) in the Commonwealth who will requisition and approve the expenditure of any Federal funds for expenses of Commonwealth Commission in administration of this plan is:

The Chairman
Commission for the Advancement of Higher Education
Department of Education Building
Hato Rey, Puerto Rico

- 13.3 The officer in the Commonwealth who will certify the payment of any Federal funds for expenses of the Commonwealth Commission in administration of this plan is:

The Executive Secretary-Treasurer
Commission for the Advancement of Higher Education
Department of Education Building
Hato Rey, Puerto Rico

- 13.4 Federal funds received by the Commonwealth for expenses of the Commonwealth Commission in administration of this plan will be deposited in a separate account of fund, as follows:

At the request of the agency, the Treasurer of Puerto Rico will open a special account and assign to it the corresponding account code number.

- 13.5 The accounts and documents supporting expenditures for expenses of the Commonwealth Commission in administration of this plan which will make possible an accurate and expeditious audit of the utilization of the Federal funds, are described as follows:

Payrolls covering employees' benefits. Disbursement vouchers for miscellaneous expenditures. Purchase orders for materials and equipment.

- 13.6 The above described accounts and documents supporting expenditures for expenses of the Commonwealth Commission in administration of this plan will be maintained until notification of completion of Federal audits for the Federal fiscal year concerned, and will be maintained by the following agency:

Name: Commission for the Advancement of Higher Education

Address: Department of Education Building
Hato Rey, Puerto Rico

Commonwealth of Puerto Rico Commonwealth Plan for Part A, Title VI
of the Higher Education Act of 1965

- 13.7 The estimated and actual expenditures for administration of the approved Commonwealth Plan will be reported in terms of the Federal fiscal year, July 1 - June 30.
- 13.8 Commonwealth law or regulation provides as follows with regard to allocation of expenditures to fiscal year periods where outstanding obligations or encumbrances carry from one fiscal year to another (including, where applicable, definitions, under Commonwealth practice, of the terms "obligation", "encumbrance", "expenditure", and "disbursement".):

Funds encumbered belong to the fiscal year period in which the expenditure was made but must be used within a year after the close of the fiscal year operations. Funds encumbered mean sums of money set aside to cover specific items of expense. Money thus obligated cannot be used for any other purpose. If the encumbrance is cancelled, sums thus de-obligated revert to the special fund.

- 13.9 The extent and frequency of State audits of expenditures by the Commonwealth agency under the approved Commonwealth Plan, including expenditures of Federal funds, and the responsibility for corrective action regarding exceptions by Commonwealth auditors, are as follows:

Expenditures are subject to pre-audit by qualified employees of the Department of the Treasury. Expenditures are also subject to periodical post-audit by auditors from the Commonwealth Comptroller's office. Deficiencies disclosed by Commonwealth or Federal auditors must be corrected immediately or otherwise accounted for.

- 13.10 If expenses of the Commonwealth Commission in administration of this Commonwealth Plan are mixed with expenses for activities not involved in administration of this Commonwealth Plan, the following methods will be used in determining the costs chargeable to preparation or administration of this plan:

When expenses for the administration of this Commonwealth Plan are mixed with expenses for other activities, a preparation of charges will be made on a time-ratio basis in the case of personnel and a utilization-ratio basis in the case of equipment and space.

- 13.11 The Commonwealth Commission will submit such advance estimates and periodic reports of eligible expenses incurred as the Commissioner may require in order to disburse funds to the Commonwealth Commission through the Commonwealth office having legal authority to receive such funds.


APR 21 1966

APPROVED
by U.S. Commissioner of Education

Commonwealth of Puerto Rico Commonwealth Plan for Part A, Title VI
of the Higher Education Act of 1965

CERTIFICATE OF
CHIEF OFFICER OF THE COMMONWEALTH COMMISSION

I hereby certify that the attached "Commonwealth Plan for Part A,
Title VI of the Higher Education Act of 1965," pages 1 through 9, was
adopted by the Commonwealth Commission on March 29, 1966, and
constitutes the basis, consistent with Commonwealth law, for the
operation and administration of this Commonwealth Commission in
carrying out its functions under Part A, Title VI, of Public Law 89-329.

Signed 

Angel G. Quintero Alfaro

Type Name of Chief Officer of Commonwealth
Commission

Chairman

Type Title of Chief Officer of Commonwealth
Commission

Date March 29, 1966

BUDGET BUREAU NO.
APPROVAL EXPIRES:

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF EDUCATION
WASHINGTON, D.C. 20202

APPLICATION FOR GRANT FOR EQUIPMENT AND MATERIALS TO
IMPROVE UNDERGRADUATE INSTRUCTION
(PART A, TITLE VI, P.L. 89-329, HIGHER EDUCATION ACT OF 1965)

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING THE APPLICATION

DO NOT WRITE IN THIS BLOCK
STATE COMMISSION USE ONLY
CONTROL NUMBER
DATE RECEIVED
CONGRESSIONAL DISTRICT
OFFICE OF EDUCATION USE ONLY
PROJECT NUMBER
DATE RECEIVED

CATEGORY OF APPLICATION (CHECK ONE)
 CATEGORY I -- LABORATORY AND OTHER SPECIAL EQUIPMENT AND MATERIALS
 CATEGORY II -- TELEVISION EQUIPMENT AND MATERIALS FOR CLOSED-CIRCUIT DIRECT INSTRUCTION

A. PROJECT IDENTIFICATION

1. LEGAL NAME OF APPLICANT	FEDERAL SHARE REQUEST AND PROJECT FINANCING PLAN	
	(A) TOTAL PROJECT BUDGET (TAKEN FROM PART F)	\$
2. NAME AND ADDRESS (STREET AND NUMBER, CITY OR TOWN, COUNTY, STATE AND ZIP CODE) OF INSTITUTION OR BRANCH CAMPUS AT WHICH THE PROJECT WILL IMPROVE UNDERGRADUATE INSTRUCTION	(B) FEDERAL SHARE REQUEST AND FINANCING PLAN IF FUNDS IN STATE ALLOTMENT ARE INSUFFICIENT TO PROVIDE FOR FEDERAL SHARES IN EXCESS OF TENTATIVE STATE PLAN LIMITATIONS OR IF STATE PLAN LIMITATIONS ARE FINAL RATHER THAN TENTATIVE	
	(1) FEDERAL SHARE AMOUNT CALCULATED ACCORDING TO STATE PLAN	\$
	(2) ADDITIONAL (NON-FEDERAL) FUNDS TO BE PROVIDED BY APPLICANT (A) MINUS (B)(1)	\$
3. NAME AND TELEPHONE NUMBER OF THE PRESIDENT OF THE INSTITUTION (AND, IF APPLICABLE, OF THE CHIEF ADMINISTRATIVE OFFICER OF THE BRANCH CAMPUS)	(C) FEDERAL SHARE REQUEST AND FINANCING PLAN IF FUNDS IN STATE ALLOTMENT ARE SUFFICIENT TO PROVIDE FOR FEDERAL SHARES IN EXCESS OF TENTATIVE STATE PLAN LIMITATIONS	
	(1) FEDERAL SHARE MAXIMUM CALCULATED ACCORDING TO STATE PLAN	\$
	(2) ADDITIONAL (NON-FEDERAL) FUNDS TO BE PROVIDED BY APPLICANT (A) MINUS (C)(1)	\$

DISCRIMINATION PROHIBITED -- TITLE VI OF THE CIVIL RIGHTS ACT OF 1964
 STATES: "NO PERSON IN THE UNITED STATES SHALL, ON THE GROUND OF RACE, COLOR, OR NATIONAL ORIGIN, BE EXCLUDED FROM PARTICIPATION IN, BE DENIED THE BENEFITS OF, OR BE SUBJECT TO DISCRIMINATION UNDER ANY PROGRAM OR ACTIVITY RECEIVING FEDERAL ASSISTANCE." THEREFORE THE HIGHER EDUCATION ACT OF 1965 LIKE EVERY OTHER PROGRAM OR ACTIVITY RECEIVING FINANCIAL ASSISTANCE FROM THE DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE, MUST BE OPERATED IN COMPLIANCE WITH THIS LAW.

B. INSTITUTIONAL ELIGIBILITY REQUIREMENTS

(IF THIS APPLICATION IS FOR A BRANCH CAMPUS, THE FOLLOWING STATEMENTS APPLY TO THE PARENT INSTITUTION)

1. THE INSTITUTION OFFERS PROGRAMS OF EDUCATION BEYOND HIGH SCHOOL, AS INDICATED BELOW (CHECK APPLICABLE ITEMS):
 - (A) ONE OR MORE PROGRAMS FOR WHICH THE BACHELOR'S DEGREE IS AWARDED;
 - (B) ONE OR MORE TWO-YEAR PROGRAMS ACCEPTABLE FOR FULL CREDIT TOWARD A BACHELOR'S DEGREE;
 - (C) ONE OR MORE TWO-YEAR PROGRAMS IN ENGINEERING, MATHEMATICS, OR THE PHYSICAL OR BIOLOGICAL SCIENCES WHICH ARE DESIGNED TO PREPARE THE STUDENT TO WORK AS A TECHNICIAN AND AT A SEMI-PROFESSIONAL LEVEL IN ENGINEERING, SCIENTIFIC OR OTHER TECHNOLOGICAL FIELDS WHICH REQUIRE THE UNDERSTANDING AND APPLICATION OF BASIC ENGINEERING, SCIENTIFIC OR MATHEMATICAL PRINCIPLES OR KNOWLEDGE;
 - (D) PRIMARILY PROGRAMS DESIGNED TO PREPARE THE STUDENT TO WORK IN OCCUPATIONS IN BUSINESS OR COMMERCE.
2. THE INSTITUTION MEETS ALL OF THE FOLLOWING REQUIREMENTS OF ELIGIBILITY PURSUANT TO SECTION 801(A) OF THE HIGHER EDUCATION ACT OF 1965 (PUBLIC LAW 89-329):
 - (A) IT IS A (CHECK ONE) PUBLIC PRIVATE, NON-PROFIT EDUCATIONAL INSTITUTION;
 - (B) IT IS LEGALLY AUTHORIZED TO PROVIDE A PROGRAM OF EDUCATION BEYOND HIGH SCHOOL IN THE STATE IN WHICH THE CAMPUS COVERED BY THIS APPLICATION IS LOCATED; AND
 - (C) IT ADMITS AS REGULAR STUDENTS ONLY INDIVIDUALS HAVING A CERTIFICATE OF GRADUATION FROM A HIGH SCHOOL OR THE RECOGNIZED EQUIVALENT OF SUCH A CERTIFICATE.
3. THE INSTITUTION MEETS ACCREDITATION REQUIREMENTS OR THE ACCEPTABLE ALTERNATIVE, ON THE FOLLOWING BASIS: (CHECK AND COMPLETE EITHER (A) OR (B))
 - (A) IT IS CURRENTLY ACCREDITED BY A NATIONALLY-RECOGNIZED ACCREDITING AGENCY OR ASSOCIATION LISTED BY THE U.S. COMMISSIONER OF EDUCATION PURSUANT TO SUBSECTION 801(A) OF P.L. 89-329, NAMELY THE -- _____; OR
 - (B) IT HAS OBTAINED A CERTIFICATION FROM THE U.S. OFFICE OF EDUCATION, DATED NO EARLIER THAN TWO YEARS PRIOR TO THE DATE OF THIS APPLICATION, THAT IT MEETS REQUIREMENTS SET FORTH IN SUBSECTION 801(A)(5) OF PUBLIC LAW 89-329, A COPY OF WHICH IS ATTACHED AS EXHIBIT # _____.

C. CONDITIONS FOR GRANT APPROVAL

1 MAINTENANCE OF EFFORT ANALYSIS AND SOURCES OF NON-FEDERAL FUNDS FOR THE PROJECT

(A)	TOTAL "PERTINENT EXPENDITURES FOR EQUIPMENT, MATERIALS AND MINOR REMODELING" FOR THE INSTITUTION OR BRANCH CAMPUS COVERED BY THIS APPLICATION, FOR THE FEDERAL FISCAL YEAR PRECEDING THAT IN WHICH THIS APPLICATION IS SUBMITTED.	\$
(B)	TOTAL BUDGET FOR "PERTINENT EXPENDITURES FOR EQUIPMENT, MATERIALS AND MINOR REMODELING" FOR THE INSTITUTION OR BRANCH CAMPUS COVERED BY THIS APPLICATION, FOR THE FEDERAL FISCAL YEAR IN WHICH THIS APPLICATION IS SUBMITTED, NAMELY THE FEDERAL FISCAL YEAR WHICH ENDS ON JUNE 30, 19 _____.	\$
(C)	AMOUNT BY WHICH (B) EXCEEDS (A)	\$
(D)	SOURCES OF NON-FEDERAL FUNDS FOR THE PROJECT:	
(1)	FUNDS TO BE EXPENDED FOR THE PROJECT DURING THE CURRENT FISCAL YEAR, ABOVE AND BEYOND REQUIRED "MAINTENANCE OF EFFORT" INDICATED IN SUB-ITEM (B) (MAY NOT EXCEED AMOUNT SHOWN IN SUB-ITEM (C) ABOVE)	\$ <i>Can not be more than C</i>
(2)	FUNDS TO BE EXPENDED FOR THE PROJECT DURING THE FISCAL YEAR BEGINNING NEXT JULY 1 (AS USED HERE, "EXPENDED" MEANS FUNDS FOR WHICH OBLIGATIONS IN THE FORM OF CONTRACTS OR PURCHASE ORDERS ARE ESTABLISHED)	\$ <i>Can be an figure</i>
(3)	TOTAL NON-FEDERAL FUNDS (SUBITEM (D)(1) PLUS SUBITEM (D)(2) -- MUST EQUAL SUBITEM (C) IN PART A)	\$ <i>Should be front page figure.</i>

C. CONDITIONS FOR GRANT APPROVAL (CONTINUED)

2. AS A PART OF THIS APPLICATION, THE APPLICANT HEREBY ASSURES THE UNITED STATES COMMISSIONER OF EDUCATION THAT:

- (A) THE INFORMATION SET FORTH IN ITEM 1 ABOVE IS BASED ON A COMPLETE ANALYSIS OF PERTINENT ACCOUNTING RECORDS AND BUDGETS OF THE APPLICANT, AND THE APPLICANT UNDERSTANDS AND AGREES THAT THE SAME OR REVISED INFORMATION BASED ON ACTUAL EXPENDITURES FOR THE CURRENT FISCAL YEAR SHALL BE PROVIDED AT THE TIME OF THE FINAL AUDIT UPON COMPLETION OF THE PROJECT AND THAT THE APPLICANT IS FULLY COMMITTED TO FULL COMPLETION OF THE MAINTENANCE OF EFFORT REQUIREMENT SET FORTH IN SECTION 604(b) OF PUBLIC LAW 89-329, AS INDICATED BY THE DATA SET FORTH IN SUBITEMS 1 (A), (B), AND (C) ABOVE.
- (B) FEDERAL FUNDS RECEIVED BY THE APPLICANT PURSUANT TO THIS APPLICATION IF IT IS APPROVED WILL BE USED SOLELY FOR DEFRAYING THE COST OF THE PROJECT DESCRIBED HEREIN.
- (C) SUFFICIENT FUNDS WILL BE AVAILABLE: TO MEET THE NON-FEDERAL PORTION OF THE COST OF THE PROJECT, AS INDICATED IN SUBITEM 1(d)(3) ABOVE; AND TO PROVIDE FOR THE EFFECTIVE USE OF THE EQUIPMENT TO BE PURCHASED UNDER THE PROJECT.
- (D) ALL EQUIPMENT AND MATERIALS TO BE ACQUIRED UNDER THE PROJECT, AS DESCRIBED IN THE EXHIBIT TO PART E OF THIS APPLICATION, WILL BE USED IN INSTRUCTIONAL PROGRAMS AT THE UNDERGRADUATE LEVEL IN THE ELIGIBLE SUBJECTS INDICATED IN THE EXHIBIT TO PART D, AND ANY MINOR REMODELING WORK TO BE PERFORMED UNDER THE PROJECT AS DESCRIBED IN THE EXHIBIT TO PART E, IS NEEDED TO MAKE EFFECTIVE USE OF SUCH EQUIPMENT.
- (E) NONE OF THE EQUIPMENT OR MATERIALS COVERED BY THIS PROJECT WILL BE USED FOR SECTARIAN INSTRUCTION OR RELIGIOUS WORSHIP OR PRIMARILY IN CONNECTION WITH ANY PART OF THE PROGRAM OF A SCHOOL OR DEPARTMENT OF DIVINITY.
- (F) EQUIPMENT, MATERIALS, AND MINOR REMODELING COVERED BY THIS PROJECT HAVE NOT BEEN PURCHASED OR CONTRACTED FOR, AND WILL NOT BE PURCHASED OR CONTRACTED FOR PRIOR TO THE DATE THIS APPLICATION IS FILED WITH THE APPROPRIATE STATE COMMISSION; AND (CHECK IF APPLICABLE, FOR CATEGORY II PROJECTS ONLY) THE COSTS OF ANY ENGINEERING STUDIES INCLUDED IN THE PROJECT BUDGET EITHER HAVE NOT BEEN CONTRACTED FOR OR WERE CONTRACTED FOR NO EARLIER THAN TWO YEARS PRIOR TO SUCH DATE OF FILING OF THIS APPLICATION.
- (G) IT IS UNDERSTOOD AND AGREED BY THE APPLICANT THAT ONLY THOSE COSTS INCURRED WITHIN 12 MONTHS AFTER THIS APPLICATION IS APPROVED BY THE U.S. COMMISSIONER OF EDUCATION, OR UNDER CONTRACTS ENTERED INTO WITHIN SUCH TIME, SHALL BE ELIGIBLE FOR FEDERAL GRANT PARTICIPATION, AND THAT IN CONNECTION WITH COSTS INCURRED UNDER LEASE PURCHASE CONTRACTS OR LEASE AGREEMENTS, COSTS ELIGIBLE FOR FEDERAL PARTICIPATION SHALL BE FURTHER LIMITED TO PAYMENTS ACTUALLY MADE THEREUNDER WITHIN 12 MONTHS AFTER SUCH CONTRACTS OR AGREEMENTS ARE ENTERED INTO.
- (H) THE APPLICANT IS FULLY COGNIZANT OF THE REQUIREMENTS REGARDING ECONOMICAL METHODS OF PURCHASE IN ACCORDANCE WITH SOUND BUSINESS PRACTICE, AS SET FORTH IN THE APPLICABLE REGULATIONS (45 CFR 171.10) AND ALL EQUIPMENT, MATERIALS, AND MINOR REMODELING WORK COVERED BY THIS APPLICATION WILL BE PROCURED IN ACCORDANCE WITH SUCH REGULATIONS, BY THE METHODS DESCRIBED IN THE ATTACHED EXHIBIT. IT IS FURTHER UNDERSTOOD AND AGREED BY THE APPLICANT THAT THE ELIGIBLE PROJECT COST AND THE FEDERAL GRANT AMOUNT MAY BE REDUCED BY THE COMMISSIONER AT SETTLEMENT BASED ON THE AMOUNT OF ANY COSTS CLAIMED UNDER THE PROJECT WHICH CANNOT BE VERIFIED TO HAVE BEEN INCURRED IN ACCORDANCE WITH THIS ASSURANCE.
3. A STATEMENT PROVIDING A FULL DESCRIPTION OF PROPOSED METHODS FOR PURCHASE OF ITEMS COVERED BY THIS PROJECT IS ATTACHED AS EXHIBIT # _____.

D. NARRATIVE DESCRIPTION OF THE PROJECT

A FULL AND COMPLETE DESCRIPTION OF THE PROJECT, CONTAINING THE INFORMATION AND IN THE FORMAT SPECIFIED IN THE INSTRUCTIONS FOR THIS PART, IS ATTACHED AS EXHIBIT # _____.

E. TENTATIVE SPECIFICATIONS FOR EQUIPMENT, MATERIALS, AND MINOR REMODELING

DETAILED SPECIFICATIONS, IN THE FORMAT SPECIFIED IN THE INSTRUCTIONS FOR THIS PART, SUPPORTING ALL DOLLAR ENTRIES IN THE PROJECT BUDGET (AS SHOWN IN PART F), ARE ATTACHED AS EXHIBIT # _____.

F. PROJECT BUDGET

- PROJECT BUDGET FOR CATEGORY I PROJECTS COMPLETED ON PAGE 4A. PAGE 4B REMOVED AND DESTROYED.
- PROJECT BUDGET FOR CATEGORY II PROJECTS COMPLETED ON PAGE 4B. PAGE 4A REMOVED AND DESTROYED.

F. PROJECT BUDGET **

SUBJECT CATEGORY	EQUIPMENT FOR		MATERIALS FOR		MINOR REMODELING	TOTAL FOR THIS SUBJECT	% OF COL. (F) FOR LINE 16	
	EXISTING FACILITIES	NEW OR REHAB. FACILITIES	EXISTING FACILITIES	NEW OR REHAB. FACILITIES				
	(a)	(b)	(c)	(d)				
1. BIOLOGICAL SCIENCES								
2. PHYSICAL SCIENCES								
3. ENGINEER- ING								
4. SOCIAL SCIENCES *								
5. SCIENCES - INTERDISC.								
6. MATHE- MATICS								
7. FOREIGN LANGUAGES								
8. HISTORY								
9. GEOGRAPHY								
10. GOVERNMENT (POL. SCI.)								
11. ENGLISH								
12. OTHER HUMANITIES								
13. THE ARTS								
14. EDUCATION								
15. CAMPUS-WIDE GENERAL USE								
16. TOTAL OF LINES 1-15	\$	\$	\$	\$	\$	\$	TOTAL PROJECT BUDGET	
17. TOTAL BUDGET FOR EQUIPMENT AND MATERIALS (SUM OF COLUMNS (A) THROUGH (D) OF LINE 16)							\$	
18. BUDGET FOR EQUIPMENT AND MATERIALS FOR EXISTING FACILITIES (SUM OF COLUMNS (A) AND (C) OF LINE 16)							\$	
19. PERCENTAGE OF EQUIPMENT AND MATERIALS BUDGET FOR PROJECT WHICH IS FOR EQUIPMENT AND MATERIALS FOR EXISTING FACILITIES (LINE 18 DIVIDED BY LINE 17, CARRIED TO HUNDREDTHS OF ONE PERCENT)								\$

* OTHER THAN HISTORY, GEOGRAPHY, GOVERNMENT AND EDUCATION

** NOTE: PART F IS THE PROJECT BUDGET. IT IS NOT INTENDED THAT ANY PAST OR PROPOSED EXPENDITURES EXCEPT THOSE COVERED BY THIS APPLICATION BE REPORTED IN PART F.

F. PROJECT BUDGET

TYPE OF EQUIPMENT	ESTIMATED ACQUISITION COST (a)	ESTIMATED INSTALLATION COST (b)	TOTAL COST (c)
1. STUDIO EQUIPMENT	\$	\$	\$
2. RECORDING EQUIPMENT			
3. INSTRUCTIONAL TELEVISION FIXED SERVICE EQUIPMENT			
4. CLOSED CIRCUIT TRANSMISSION CABLE			
5. MICROWAVE EQUIPMENT			
6. RECEPTION EQUIPMENT			
7. OTHER NECESSARY EQUIPMENT			
8. NECESSARY AND APPROPRIATE INSTRUCTIONAL MATERIALS			
9. NECESSARY MINOR REMODELING			
10. TOTAL	\$	\$	\$

TOTAL PROJECT BUDGET

11. AUTHORIZATION BY FCC FOR CONSTRUCTION AND OPERATION OF TRANSMITTER DEVICES (CHECK AND COMPLETE APPLICABLE ITEM):

- (a) IS NOT REQUIRED IN CONNECTION WITH THIS APPLICATION, SINCE NO DOLLAR ENTRIES ARE SHOWN ON EITHER LINE 3 OR LINE 5 OF THIS PART.
- (b) IS HELD BY THE APPLICANT, AS DOCUMENTED IN THE ATTACHED EXHIBIT # _____.
- (c) IS COVERED IN AN APPLICATION WHICH HAS BEEN ACCEPTED FOR FILING BY THE FCC, AS DOCUMENTED IN THE ATTACHED EXHIBIT # _____.

G. DATA FOR REQUIRED PRIORITY FACTORS

1	BASIC EDUCATIONAL AND GENERAL EXPENDITURES PER SEMESTER CREDIT HOUR EQUIVALENT	INSTITUTIONAL FISCAL YEAR ENDING:		
		19 (a)	19 (b)	19 (c)
	BASIC EDUCATIONAL AND GENERAL EXPENDITURES (A) FOR THE CAMPUS COVERED BY THE APPLICATION (ROUNDED TO THE NEAREST WHOLE DOLLAR)	\$	\$	\$
	NUMBER OF SEMESTER CREDIT HOUR EQUIVALENTS PRODUCED AT THE CAMPUS COVERED BY THE APPLICATION DURING THE SCHOOL YEAR MOST NEARLY APPROXIMATING THE INSTITUTIONAL FISCAL YEAR, BASED ON (CHECK ONE):			
	(1) <input type="checkbox"/> SEMESTER HOUR CREDITS; OR			
	(2) <input type="checkbox"/> SEMESTER HOUR EQUIVALENTS OF OTHER CREDIT UNITS (SUCH AS QUARTER HOURS) DETERMINED AS EXPLAINED IN THE ATTACHED EXHIBIT # _____			
	BASIC EDUCATIONAL AND GENERAL EXPENDITURES PER SEMESTER CREDIT HOUR EQUIVALENT (ITEM (A) DIVIDED BY ITEM (B) CARRIED TWO DECIMAL PLACES	\$	\$	\$
	(D) AVERAGE OF COLUMNS (A), (B), AND (C) OF SUBITEM (C) ABOVE.			\$
THE FOLLOWING TWO LINE ITEMS APPLY TO CATEGORY I PROJECTS ONLY				
2	PERCENTAGE OF THE EQUIPMENT AND MATERIALS BUDGET FOR THE PROJECT WHICH IS FOR EQUIPMENT AND MATERIALS TO BE USED IN EXISTING CLASSROOMS OR AUDIOVISUAL CENTERS (ENTER \$ FROM ITEM 19 ON PAGE 4A)			\$
3	(A) TOTAL NUMBER OF STUDENT CLOCK HOURS OF SUPERVISED LABORATORY OR SHOP WORK AND FORMAL CLASSES PER WEEK FOR WHICH RESIDENT STUDENTS WERE ENROLLED AT THE INSTITUTION OR BRANCH CAMPUS COVERED BY THE APPLICATION, AS OF THE FALL TERM OPENING IMMEDIATELY PRECEDING THE DATE OF FILING OF THIS APPLICATION. (SEE INSTRUCTIONS)			
	(B) TOTAL ASSIGNABLE AREA IN INSTRUCTIONAL AND LIBRARY FACILITIES AVAILABLE FOR USE AT THE INSTITUTION OR BRANCH CAMPUS COVERED BY THE APPLICATION, AS OF THE FALL TERM OPENING IMMEDIATELY PRECEDING THE DATE OF FILING OF THIS APPLICATION. (SEE INSTRUCTIONS)			SQ. FT.
	(C) DERIVED CAPACITY/ENROLLMENT RATIO (DIVIDE LINE ITEM (A) BY 100 AND DIVIDE LINE ITEM (B) BY THE RESULT)			
THE FOLLOWING LINE ITEM APPLIES TO CATEGORY II PROJECTS ONLY				
4	PLANNED EXPANSION IN CLOSED-CIRCUIT TELEVISION INSTRUCTION AT THE INSTITUTION OF BRANCH	AS OF FALL TERM WHICH OPENS		PLANNED INCREASE
		*	**	
	(A) COURSE OFFERINGS			
	(B) STUDENT ENROLLMENTS			

* FALL TERM WHICH OPENED PRECEDING DATE APPLICATION IS FILED

** FALL TERM WHICH WILL OPEN TWO YEARS LATER THAN ONE PRECEDING DATE OF APPLICATION

H. APPLICATION, ASSURANCES, AND AUTHENTICATION

1. AN ASSURANCE OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 (FORM HEW 441) COVERING THE INSTITUTION OR BRANCH CAMPUS FOR WHICH THIS APPLICATION IS SUBMITTED: (CHECK AND COMPLETE (A) IF THE ASSURANCE HAS BEEN ASSIGNED A NUMBER, AND (B) ONLY IF THE ASSURANCE HAS NOT YET BEEN ASSIGNED A NUMBER)

- (A) HAS BEEN ASSIGNED ASSURANCE NUMBER _____ BY THE U.S. OFFICE OF EDUCATION; OR
 (B) WAS FILED WITH THE UNITED STATES COMMISSIONER OF EDUCATION ON _____ (INDICATE DATE)

2. ALL PARTS AND EXHIBITS CONTAINED IN OR REFERRED TO IN THE APPLICATION FORM ARE SUBMITTED HERewith AND MADE A PART OF THIS APPLICATION.

3. IN ADDITION TO THE STATEMENTS CONTAINED IN PART B AND THE ASSURANCES SET FORTH IN ITEM 2 OF PART C OF THIS APPLICATION, THE APPLICANT HEREBY ASSURES THE UNITED STATES COMMISSIONER OF EDUCATION THAT:

(A) THE APPLICANT WILL MAINTAIN ADEQUATE AND SEPARATE ACCOUNTING AND FISCAL RECORDS AND ACCOUNTS OF ALL FUNDS PROVIDED FROM ANY SOURCE TO PAY THE COSTS OF EQUIPMENT, MATERIALS, AND MINOR REMODELING FOR THE PROJECT COVERED BY THIS APPLICATION, AND AUDIT OF SUCH RECORDS BY THE COMMISSIONER'S DESIGNATED REPRESENTATIVES SHALL BE PERMITTED AND FACILITATED BY THE APPLICANT AT ANY REASONABLE TIME. IN ADDITION, THE APPLICANT WILL MAKE AVAILABLE FOR AUDIT PURPOSES FINANCIAL ACCOUNTING RECORDS WHICH WILL SUBSTANTIATE THE ENTRIES IN ITEM 1 OF PART C OF THIS APPLICATION. ALL SUCH ACCOUNTING RECORDS, INCLUDING BANK DEPOSIT SLIPS, CANCELED CHECKS AND OTHER SUPPORTING DOCUMENTS AND CONTRACT AWARDS (OR MICROFILM FACSIMILIES THEREOF) WILL BE RETAINED INTACT BY THE APPLICANT FOR AUDIT OR INSPECTION BY AUTHORIZED REPRESENTATIVES OF THE FEDERAL GOVERNMENT FOR A PERIOD OF THREE YEARS AFTER COMPLETION OF THE PROJECT OR UNTIL THE APPLICANT IS NOTIFIED OF COMPLETION OF THE AUDIT, WHICHEVER IS LATER.

(B) IN FILING THIS APPLICATION, THE APPLICANT UNDERSTANDS AND AGREES THAT: (1) IF THIS APPLICATION IS APPROVED, THE COMMISSIONER WILL PREPARE AND SEND TO THE APPLICANT A GRANT AWARD WHICH SETS FORTH THE PERTINENT TERMS AND CONDITIONS OF THE GRANT, AND WHICH IS CONTINGENT UPON ACCEPTANCE BY THE APPLICANT WITHIN A SPECIFIED PERIOD OF TIME; AND (2) IN ANY CASE WHERE THE COSTS ELIGIBLE FOR FEDERAL PARTICIPATION, AS DETERMINED BY THE FINAL AUDIT, EXCEED THOSE PROVIDED FOR IN THE GRANT AGREEMENT FOR THE PROJECT, THE FEDERAL SHARE ENTITLEMENT OF THE APPLICANT SHALL BE LIMITED TO THAT PROVIDED BY THE GRANT AGREEMENT; AND (3) IN ANY CASE WHERE THE COSTS ELIGIBLE FOR FEDERAL PARTICIPATION, AS DETERMINED BY THE FINAL AUDIT, ARE LESS THAN THOSE PROVIDED FOR IN THE GRANT AGREEMENT, THE COMMISSIONER SHALL REDETERMINE THE AMOUNT OF THE FEDERAL SHARE ENTITLEMENT OF THE APPLICANT IN ACCORDANCE WITH THE MAXIMUM FEDERAL SHARE WHICH WOULD HAVE BEEN RECOMMENDED FOR THE PROJECT BASED ON THE LESSER ELIGIBLE COST, UNDER STATE PLAN PROVISIONS IN EFFECT AT THE TIME THE PROJECT WAS RECOMMENDED BY THE STATE COMMISSION FOR A GRANT, IF SUFFICIENT FUNDS HAD BEEN AVAILABLE IN THE STATE ALLOTMENT AT THAT TIME TO PROVIDE THE MAXIMUM POSSIBLE FEDERAL SHARE PROVIDED FOR BY THE PLAN UNDER SUCH CIRCUMSTANCES. IF SUCH REDETERMINED FEDERAL SHARE ENTITLEMENT IS LESS THAN THE AMOUNT PROVIDED FOR IN THE GRANT AGREEMENT, THE GRANT SHALL BE REDUCED ACCORDINGLY, AND ANY OVERPAYMENT OF FEDERAL FUNDS, PLUS INTEREST THEREON, SHALL IMMEDIATELY BE DUE THE GOVERNMENT OF THE UNITED STATES. IF SUCH REDETERMINED FEDERAL SHARE IS EQUAL TO OR GREATER THAN THE AMOUNT OF THE FEDERAL SHARE PROVIDED IN THE GRANT AGREEMENT, THE FINAL SETTLEMENT SHALL BE BASED ON THE FEDERAL SHARE AMOUNT PROVIDED IN THE GRANT AGREEMENT.

4. THE UNDERSIGNED HEREBY CERTIFIES; THAT HE HAS BEEN DULY AUTHORIZED BY THE APPLICANT TO FILE THIS APPLICATION AND TO ACT AS THE REPRESENTATIVE OF THE APPLICANT IN CONNECTION WITH THIS APPLICATION AND TO PROVIDE SUCH ADDITIONAL INFORMATION AS MAY BE REQUIRED; THAT THE APPLICANT IS FULLY COGNIZANT OF THE CONDITIONS UNDER WHICH GRANT FUNDS ARE MADE AVAILABLE UNDER PART A OF TITLE VI OF THE HIGHER EDUCATION ACT OF 1965, AS SET FORTH IN THIS APPLICATION FORM AND THE ACCOMPANYING INSTRUCTIONS AND REGULATIONS; AND THAT ALL INFORMATION AND STATEMENTS CONTAINED IN THIS APPLICATION AND THE ATTACHED SUPPORTING DOCUMENTS ARE TRUE AND CORRECT TO THE BEST OF HIS KNOWLEDGE AND BELIEF.

5. THIS APPLICATION IS FILED WITH THE _____ (NAME OF STATE) STATE COMMISSION FOR PART A OF TITLE VI OF THE HIGHER EDUCATION ACT OF 1965, FOR A GRANT FROM FUNDS APPROPRIATED PURSUANT TO SECTION 601 OF THE ACT AND FURTHER ALLOTTED TO THE STATE FOR THE APPLICABLE CATEGORY OF PROJECT INDICATED ON PAGE 1 OF THE APPLICATION, FOR THE FEDERAL FISCAL YEAR ENDING JUNE 30, _____ (YEAR).

IN WITNESS THEREOF, THE APPLICANT HAS CAUSED THIS APPLICATION TO BE DULY EXECUTED IN ITS NAME ON THE DATE SHOWN BELOW.

LEGAL NAME OF APPLICANT

MAILING ADDRESS OF APPLICANT

TELEPHONE NUMBER (INCLUDE AREA CODE):

DATE:

AUTHORIZED

(TYPED NAME AND TITLE)

(SIGNATURE)

OFFICER

REVIEW FORM FOR THE COLLEGE EQUIPMENT GRANT PROGRAM.
Part A, Title VI of the Higher Education Act of 1965
(P.L. 89-329)

Project No. _____

EXHIBITS:

1. Exhibit ___ (Part C) Description of purchase procedures competitive bidding other acceptable and adequately documented. _____
2. Exhibit ___ (Part D) a. Narrative description of Project has been read and demonstrates coherent plan to improve undergraduate instruction in eligible subjects. _____
b. Subject categories on Part F coincide with narrative description. _____
3. Exhibit ___ (Part E) Detailed specifications of equipment and materials have been reviewed and, in the judgement of the reviewer, all items listed are of eligible types and are directly related to the project as narratively described and any minor remodeling included is clearly related to the use of equipment items listed in the Exhibit. _____
4. Exhibit ___ (Part F) (Relates to category II only) FCC certificate held or applied for . _____
5. Exhibit ___ Other Exhibits (if applicable) _____
6. COMMENTS: _____ CORRECTIVE ACTION TAKEN: _____

APPLICATION:

1. Civil Rights assurance number _____ verified. _____
2. Accreditation or acceptable alternative verified - HE Directory or OE certificate . _____
3. Federal grant request verified with Current Project Report. _____
4. State plan procedure for computing Federal share verified. _____
5. Maintenance of Effort and sources of non-Federal funds (Part C)
 - a. Line C-1(C) is equal to or exceeds line A-4(A). _____
 - b. Line C-1-(d)(3) is equal to or exceeds line A-4(B)(2). _____
 - c. Data checked for mathematical accuracy. _____
6. Budget (Part F) (Categories I and II)
 - a. Checks mathematically _____
 - b. Line F-16 (or F-10 on est. II form) verified with line A-4(A). _____
 - c. Minor remodeling (_____% of total Project Budget) is fully supported by the Exhibit to Part E and appears reasonable. _____

7. Required priority factors.

- a. Average expenditures per SCHE of \$ _____ has been checked mathematically.
- b. Percent of total equipment and materials to be used in existing facilities verified with F-19. (category I projects only) _____
- c. Capacity/enrollment ratio of _____ has been verified. (category I projects only) _____
- d. Planned increases in closed-circuit television instruction (both # of course offerings and number of students) are supported by and agree with the totals in the Exhibit to Part D (category II projects only). _____

8. H-5 statement on fiscal year has been verified with data on pages 2 and 5. _____

9. Original application is properly signed and all spaces are completed. _____

10. Applicant has made no adverse changes to the application language in parts C and H. _____

11. COMMENTS:

CORRECTIVE ACTION TAKEN: